

SCHOLARSHIP AND BURSARY PROCEDURE

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1 Introduction

Universal Business School Sydney (UBSS) provides an Executive Delivery Mode Master of Business Administration (MBA) for professionals who are **domestic** students.

2 Scope

2.1 Rationale

This policy applies only to the Executive Delivery Mode MBA students.

2.2 Aim

The aim of this document is to provide guidance and a rationale for scholarships and the process for application and approval of the scholarship.

3 Eligibility

- A new student applying for the Executive Delivery Mode MBA program;
- Students currently enrolled in the EDM MBA program;
- Students must be Australian citizens or permanent residents at the time of the application - that is they fulfil the definition of 'domestic' as per the definition for Commonwealth Supported Places; and
- Meet the entry requirements for the Executive Delivery Mode MBA program.

4 Terms and Conditions

- The duration will be up to three years (completion of the degree);
- Enrolment must be maintained for the duration of the scholarship;
- Once all 100 scholarship allocations are allocated no more scholarships will be granted for the academic year;
- Scholarships cannot be deferred;
- UBSS reserves the right to terminate the scholarship if a recipient: engages in wilful misconduct; is guilty of a serious misdemeanour; does not commence study; fails to meet academic requirements as specified by the Provost, Executive Campus.

Note: for the purposes of this initiative, a domestic student is defined as:

- an Australian citizen who be resident in Australia;
- a NZ citizen who will be resident in Australia for the duration of their units of study; or
- a permanent visa holder who will be resident in Australia for the duration of their units of study. See <https://www.studyassist.gov.au/help-loans/commonwealth-supported-places-csps>

5 How to Apply

Applicants must apply to the Executive Dean, via the email [ashok.chanda@ubss.edu.au/](mailto:ashok.chanda@ubss.edu.au)

Applications will be considered on their merit by a Scholarship Committee comprising:

- Campus Director
- Executive Dean, UBSS; and
- Associate Dean - scholarships.

6 References

This document has been developed with reference to the following documents -

- AIM <https://aim.edu.au/wp-content/uploads/2021/03/Scholarship-Policy-and-Procedure.pdf>
- Monash University https://www.monash.edu/_data/assets/pdf_file/0005/943268/RTP-Scholarships-Policy.pdf

7 Document Change Control

Version	Change Description	Date	Author
V1	New document	December 2021	Anurag Kanwar
V2	Position names and Branding change	December 2023	Nupur Chanda