

STUDENT ORIENTATION

Trimester 1, 2024



*A very warm welcome to
our **New Students** from the
UBSS Staff.*

Today's Topics

- Welcome message
- Introduction to UBSS
- Living in Australia
- Living in Sydney
- Our Sydney CBD Campus
- Facilities and Resources
- Support Services
- Skills Development
- Important Procedures
- Wellness
- Compliance
- Policies and Procedures
- Graduation
- Social Media



Independent MBA Business School

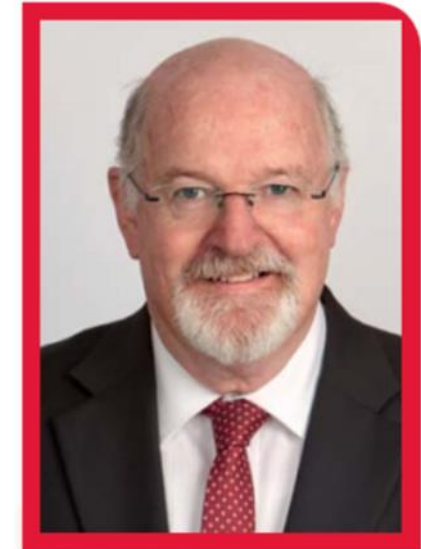


Welcome Message

Student success at UBSS is supported by a world class team of mostly PhD specialised academics and student support staff.

We are committed to students seeking to build or further their business leadership and accounting careers, based on an international education with an Australian experience, leading edge innovation and digital technology for those who want to be job ready when they graduate.

Set in the heart of Sydney's education precinct, UBSS Sydney CBD Campus offers students more than world class education. It is also surrounded by a bustling, cosmopolitan, inner city dining and shopping experience, only metres from a major train station hub. With multiple bus routes also accessing the campus, students are assured of safe and reliable transport options. We look forward to welcoming you and supporting your career success.



Emeritus Professor Greg Whateley
FIML FACR FCSR
**Deputy Vice Chancellor (DVC)
and Chief Executive Officer (CEO)**

Introduction to UBSS

UBSS is a nationally recognised business school and higher education provider of undergraduate and postgraduate programs that prepare you for the challenges of the global business marketplace.

Undergraduate Programs

Bachelor of Accounting

Bachelor of Business



Postgraduate Programs

Master of Business Administration (MBA)

Major in Accounting

Major in Entrepreneurship

Major in IT Management



Introduction to UBSS



Independent MBA Business School

UBSS Mission

UBSS launches careers for the entrepreneurs of the future

UBSS Motto

"Launch Your Career"

UBSS Values

Delivering the Bachelor of Business, Bachelor of Accounting and MBA with an Australian experience

Providing a learning environment for the entrepreneurs of the future

Providing a high level of student support and care to deliver a quality learning space

Providing access to cutting edge online and classroom education technology for all students

Ensuring academic excellence & free intellectual Inquiry

UBSS Governance



Independent MBA Business School

UBSS is a member of Group Colleges Australia (GCA), a consortium of educational institutions based in Australia.

The **GCA Board** and the **GCA Executive Management Team** have ultimate responsibility for UBSS performance and operations as an accredited higher education provider.

Overview of UBSS is managed by the **UBSS Senior Executive** in association with the **UBSS Academic Senate**.

Governance and Leadership

<https://www.ubss.edu.au/about-us/?tab=Governance>



UBSS Registration

UBSS is registered as a higher education provider in Australia by the Tertiary Education Quality and Standards Agency (TEQSA). The Tertiary Education Quality and Standards Agency (TEQSA), registers all Australian institutions, including government and private universities, that offer courses at the higher education (tertiary level) and accredits their courses for delivery in Australia and/or offshore locations.

CRICOS is the Commonwealth Register of Institutions and Courses for Overseas Students. CRICOS registration means that UBSS is authorised by the Australian government to enrol international students in its courses.

When you attend university or an approved higher education provider, you can get a FEE-HELP loan to pay all or part of your tuition fees (for Australian citizens and some special New Zealand visa holders only).

Registration and Accreditation

<https://www.ubss.edu.au/registration-and-accreditation/>



Independent MBA Business School



Australian Government
**Tertiary Education Quality
and Standards Agency**



Key UBSS Staff



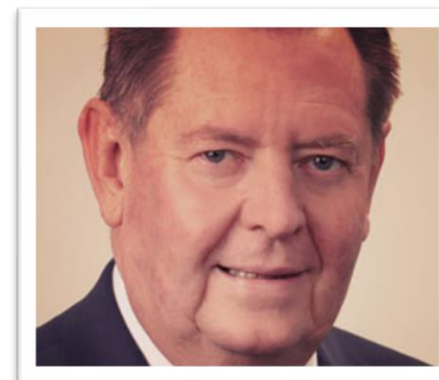
Emeritus Professor Greg Whateley
Deputy Vice Chancellor and Chief
Executive Officer
greg.whateley@ubss.edu.au



Associate Professor Jotsana Roopram
Deputy Dean, Academic and
Campus Director – Sydney Campus
jotsana.roopram@ubss.edu.au



Associate Professor Richard Xi
Deputy Program Director
(Postgraduate Program)
richard.xi@ubss.edu.au



Associate Professor Wayne Smithson
Program Director -
Bachelor of Accounting and
Bachelor of Business
wayne.smithson@ubss.edu.au

Living in Australia

"Australia is a stable, democratic and culturally diverse nation with a highly skilled workforce and one of the strongest performing economies in the world." <https://www.ubss.edu.au/living-in-australia/>

Global Recognition

Growing Destination

Multicultural Society

Safe Environment



Cost of Living



Work



Living in Australia

While living in Australia there are also a couple of important things to keep in mind:

Emergency Contacts: Triple Zero (000) is only to be used in a life threatening or critical situation when contacting the Police, Ambulance or Fire Services. Calls to Triple Zero (000) are FREE.



International Student Safety: <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/public-transport>

Beach Safety: <https://www.healthdirect.gov.au/beach-safety>

Overseas Student Health Cover: <https://oshcaustralia.com.au/en>

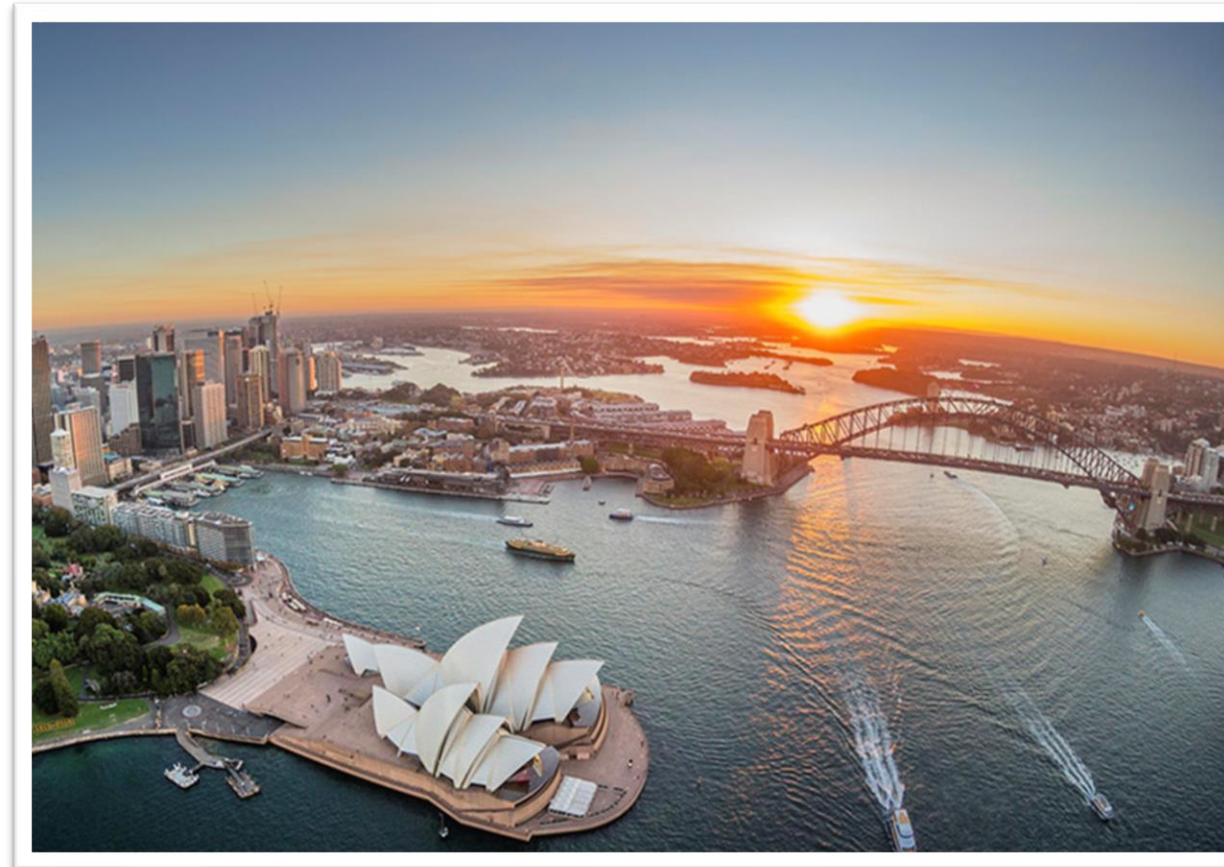
Legal Advice: <http://www.study.sydney/live/support-services>



Living in Sydney

“With a population of over four million people, Sydney is the largest city in Australia, the hub of social events, close to many tourist attractions and an ideal place to experience the Australian culture and lifestyle.”

<https://www.ubss.edu.au/living-in-sydney/>



Living in Sydney

Places to Explore

“Famed as a world-class city, Sydney’s warm, sunny climate and its strong economy guarantee its place as the most popular choice for students moving to Australia.”

Check out our UBSS website to see the different places around Sydney you can start exploring.

<https://www.ubss.edu.au/living-in-sydney/>



Cost of Living

Knowing the average living costs in Australia is an important part of your financial preparation. For your reference, on the UBSS website we have prepared an specific section so you can find more information about this.

<https://www.ubss.edu.au/living-in-sydney/>

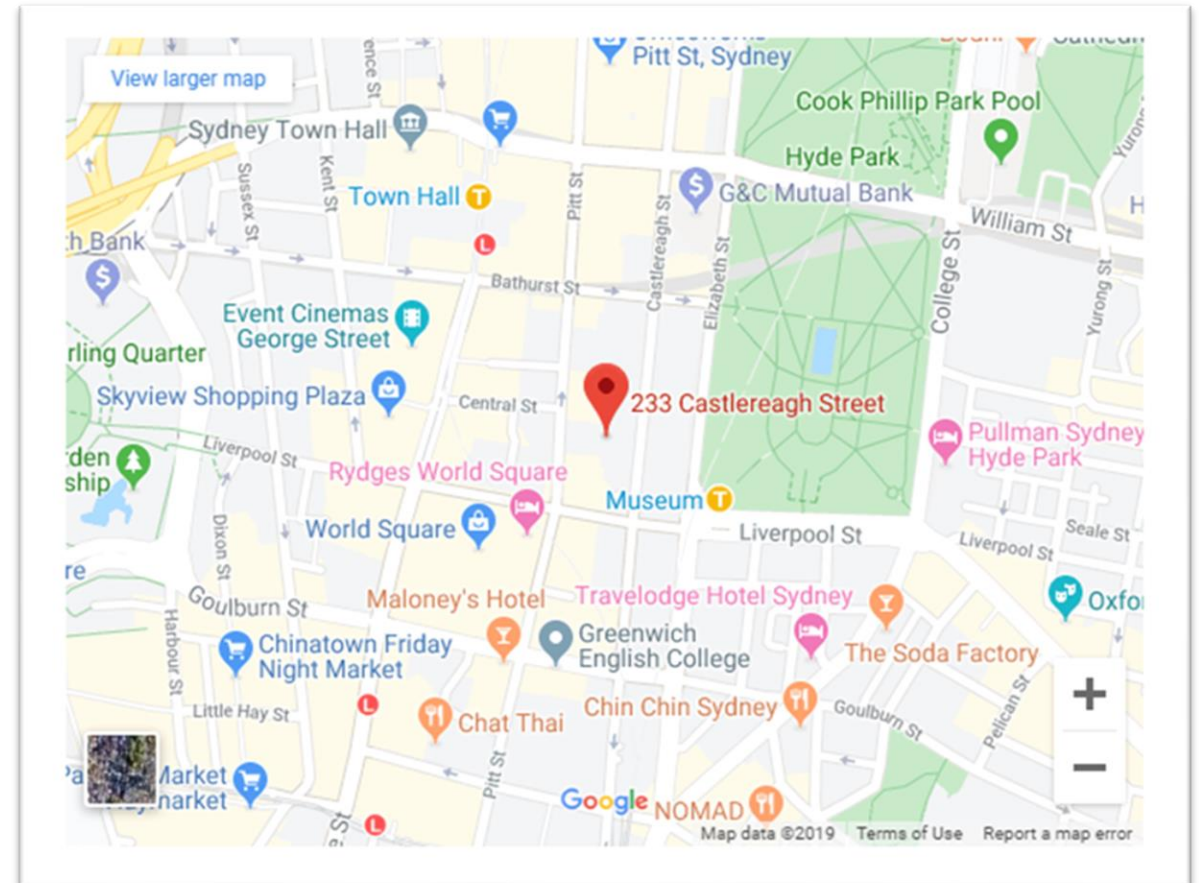
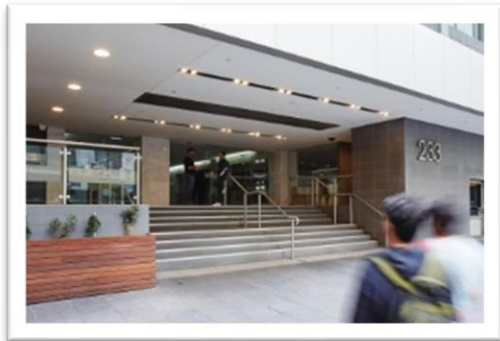
Our Sydney CBD Campus

The UBSS Sydney CBD campus is situated in the World Square precinct:

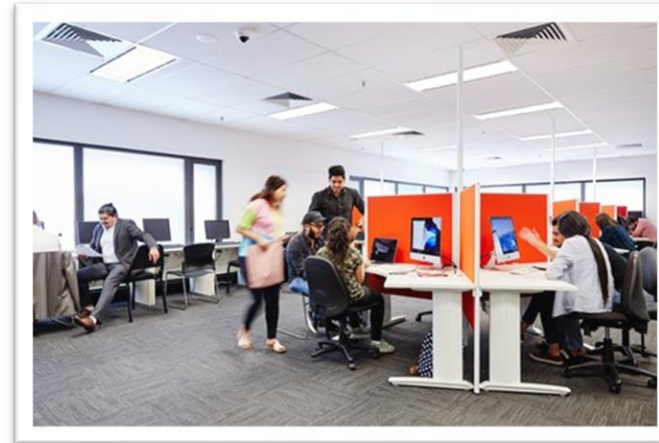
Level 10, 233 Castlereagh Street
Sydney NSW 2000
Australia

<https://www.ubss.edu.au/our-sydney-campus/>

“The CBD is your campus”



Our Sydney CBD Campus



Our Sydney CBD Campus



Security

UBSS Sydney CBD Campus has 24/7 security cameras to ensure your safety on campus.

DO NOT leave your belongings unattended anywhere.

Health

For all health related matters you can visit the Sydney CBD Medical Centre across the street from the UBSS Sydney CBD campus.

Telephone: + 61 2 9268 0133

Address: 242 Castlereagh street, Sydney NSW 2000



First Aid



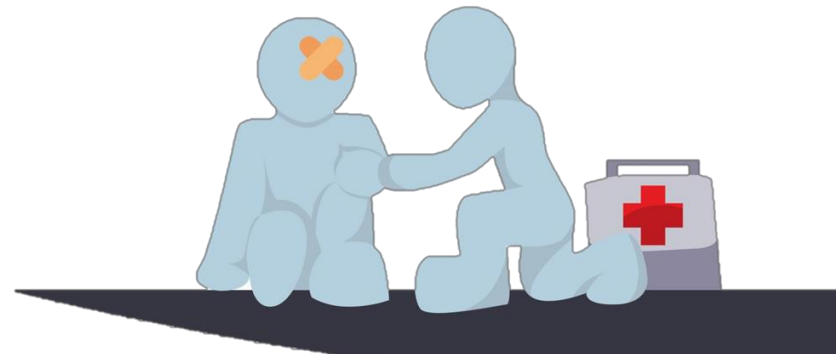
First Aid Kit **Location**

Level 10 – Student Services

Level 11 – DVC Office

First Aid Officers **Sydney Campus**

Pedram Layegh, Jotsana Roopram, Natasha Jacques and Jasmine Oil.



Hygiene on Campus



1. Cover your mouth and nose when you sneeze or cough.

The flu virus can travel through the air when a person coughs or sneezes. When you cough or sneeze you should:

- * Turn away from other people
- * Cover your mouth and nose with a tissue or your sleeve
- * Use disposable tissues rather than a handkerchief (which could store the virus)
- * Put used tissues into the nearest bin, rather than a pocket or handbag
- * Wash your hands, or use an alcohol hand rub, as soon as possible afterwards.

2. Wash your hands



1 Wet your hands, then apply soap



2 Lather vigorously for 15–20 seconds



3 Rinse with water



4 Dry your hands afterwards with a clean towel



Australian Government

Department of Health

Hygiene on Campus

Students are to keep bathrooms clean and tidy.
Consider others – **clean up after yourselves.**

Student toilets are located on Level 10 and Level 11



Paper towel is to go in the bin provided.

All sanitary items **MUST** go in the bins provided.



WE'RE COVID SAFE

We have a COVID-19 Safety Plan and are committed to keeping you safe.

Physical distancing (1.5m) | Hygiene and cleaning | Record keeping | Wellbeing of staff and customers

> HELPING BUSINESS GET BACK TO WORK

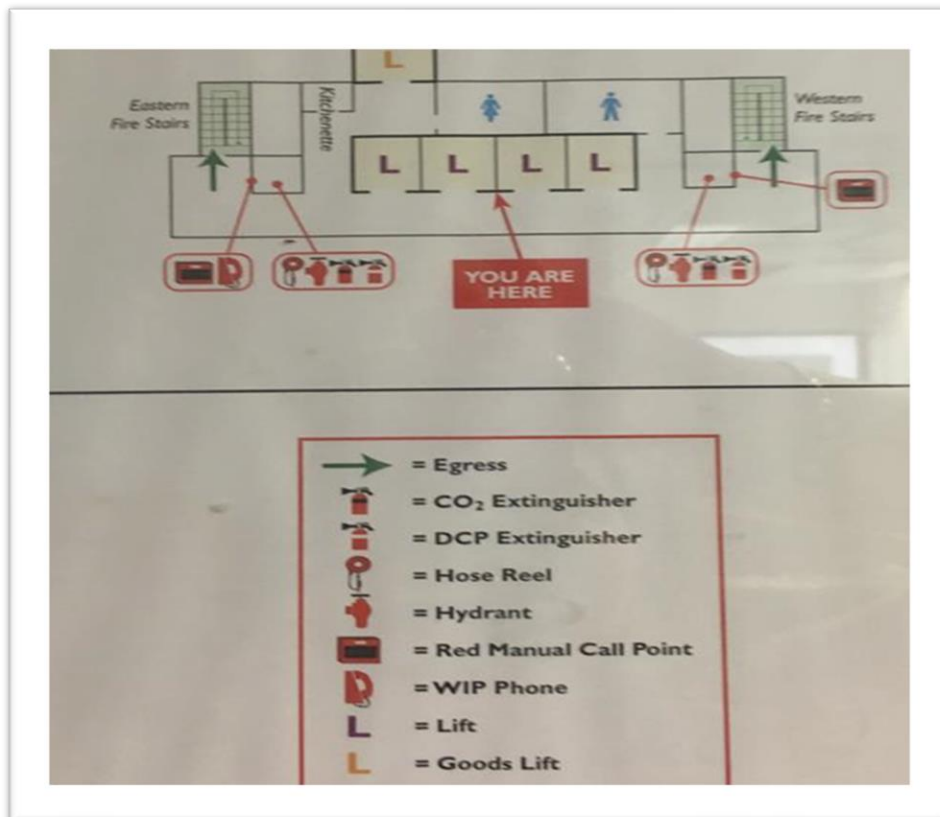
Provide feedback on this business at nsw.gov.au/covid-feedback

NSW GOVERNMENT

Campus Evacuation Procedure

Evacuation Plans are posted on every floor near the lifts and in every room.

Levels 10 & 11, 233 Castlereagh Street, Sydney



Fire Wardens [Sydney Campus](#)
Jason Whitfield, Sumera Qasim,
Richard Xi and Jotsana Roopram.

Fire Wardens [Melbourne Campus](#)
Cyril Jankoff

Fire Wardens [Adelaide Campus](#)
Ashok Chanda



Our Sydney CBD Campus

UBSS Student Central

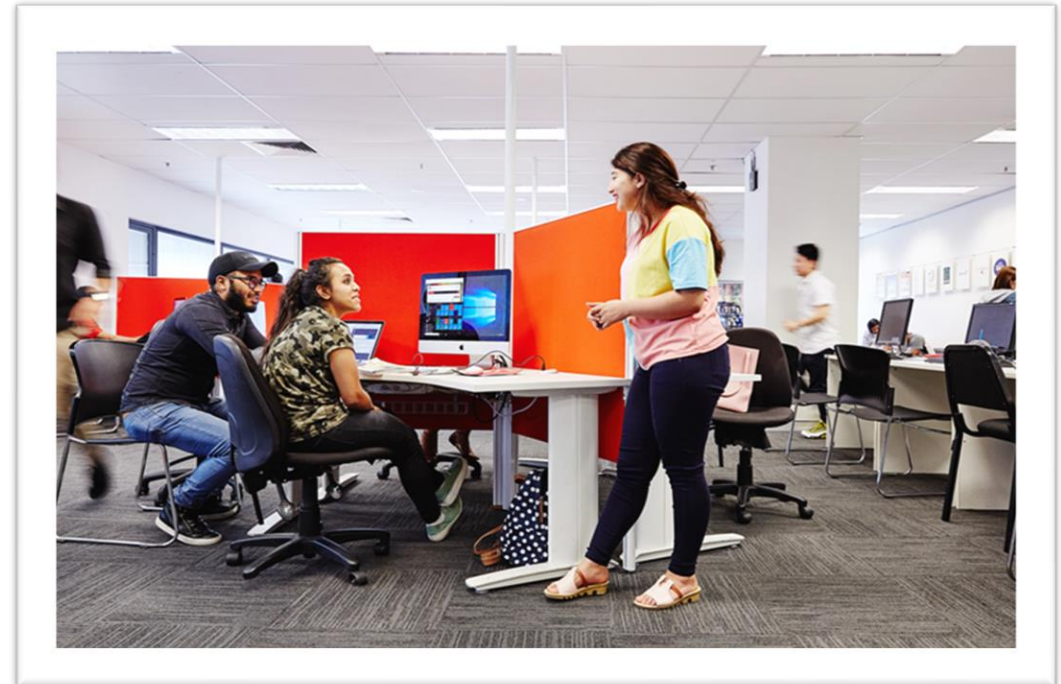
Easy access to all your student resources.

<https://www.ubss.edu.au/student-central/>

Facilities and Resources

All your campus facilities and resources explained.

<https://www.ubss.edu.au/our-sydney-campus/>



Facilities & Resources - Moodle



UBSS Learning Portal

Search courses

community driven, globally supported.

Join the Moodle community and discover the value of an open, collaborative effort by one of the largest open-source teams in the world.

COMMUNITY FORUMS

Welcome to UBSS Moodle!

Moodle - used by over 90,000 institutions in over 200 countries.

community Robust open-source learning more ...

Powering learning environments worldwide

Moodle stories from

24/7 online

Moodle is a learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalised learning environments.

Facilities & Resources - Moodle

Moodle will give you access to:

- Subject outlines
- Readings and recordings
- Submission of assignments
- Grades and marks



My courses

Access your courses through your student dashboard. **Note:** Only financial students are permitted access to courses.

[+ Access Now](#)



eLibrary access

Note: If you are prompted to enrol in this module, please accept by clicking on "enrol me"

[+ Access Now...](#)



Student Central

Access a range of useful information such as the academic calendar, student handbook, policies and procedures, etc.

[+ Access Now...](#)



myGCA access

View your class timetable, exam results history, pay fees, and view important bulletins.

[+ Access Now...](#)



System Check

We recommend you run a System Check and fix any device or connection issues before you attempt to check in for your exam. All issues must be resolved prior to your exam.

[+ Access Now](#)

Moodle can be accessed through your Student Central found on the UBSS website.


<https://www.ubss.edu.au/student-central/>

Facilities & Resources - myGCA

→ ↻ isis3.isis-systems.com.au/login.aspx

Welcome to myGCA Connect
Please Log Into your account.

IMPORTANT NOTICE
UBSS will be offering a 20% COVID-19 discount on all tuition fees at UBSS for T1, 2021.




Username

Password

LOGIN

Remember Me

[Forgot Password?](#) For Support Enquiries, please [Click Here](#)

 Group Colleges Australia Pty Ltd
CRICOS Provider Number 02571D, ABN 11 085 429 732
All information within myGCA Connect is COMPANY CONFIDENTIAL as per your agreement

24/7 online

myGCA Connect enhances the entire student experience with user-friendly online educational tools that streamline and automate everyday tasks, and provides a collaborative ecosystem for students.

Facilities & Resources - myGCA

myGCA will give you access to:

- Your student information (please make sure your contact details are up-to-date)
- Academic Certificates and academic progress
- Support Services (leave, deferment and study load applications among other services)
- Financial Status (make tuition fee payments online)
- Subject selection and timetables and much more.

myGCA can be accessed through your Student Central found on the UBSS website.

<https://www.ubss.edu.au/student-central/>

Facilities & Resources – Office 365

Current UBSS students have full access to the Microsoft Office 365 platform, which includes:

- Webmail
- Teams
- Word
- Excel
- PowerPoint

myGCA can be accessed through your Student Central found on the UBSS website.

<https://www.ubss.edu.au/student-central/>

Access Microsoft 365 from

<https://support.microsoft.com/en-us/office/download-and-install-or-reinstall-microsoft-365-or-office-2021-on-a-pc-or-mac-4414eaaf-0478-48be-9c42-23adc4716658>



Facilities & Resources – e-libraries

Complete and optimized research solution.

To access the UBSS e-Libraries, log into your myGCA account.

The e-Libraries can be accessed from anywhere in the world, at any time. All you need is an internet connection.

<https://www.ubss.edu.au/e-libraries/>



Facilities & Resources – Communication

Effective communication between UBSS and students is VERY important.

Like all large educational institutions in Australia, UBSS uses technology to communicate with students.

There are 5 main ways of communicating with you:

1. **myGCA Bulletin:** bulletins are sent out so you don't miss anything important. They will automatically appear once you log into your myGCA account.
2. **GCA Webmail:** all students have an email account (studentID@studentmail.gca.edu.au).
3. **SMS to mobile:** text messages are sometimes sent for urgent messaging.
4. **UBSS Mobile App:** we might send you notifications via your UBSS Mobile App, so make sure you download it.
5. **TV Monitors:** these are placed all over campus to provide you with student information and occasionally some “words of wisdom”.
6. **Online Surveys:** we like to hear from you. Through our online surveys we manage student satisfaction and feedback.

Support Services

GCA Support Staff

STUDENT SERVICES DEPARTMENT

Phone: 1300 422 422

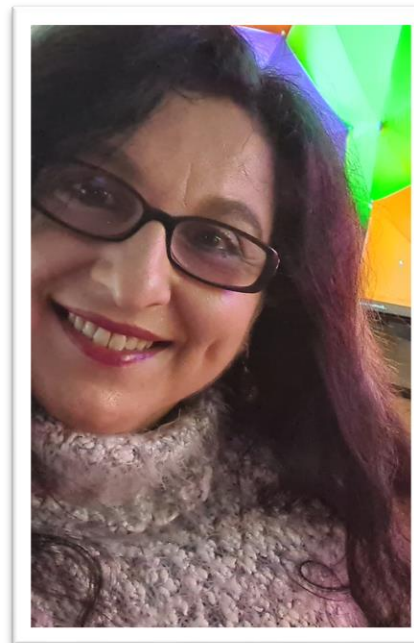
Email: studentservices@gca.edu.au

Chat: www.ubss.edu.au

Or contact us via the UBSS Mobile App



Independent MBA Business School



Madilina Tresca

Manager, Academic Administration

Madilina.Tresca@ubss.edu.au

Support Services

UBSS Mobile App

Via the UBSS App students are able to:

- Check their timetables and schedule
- Book appointments with UBSS staff
- Live chat
- Follow up on UBSS events
- Check available courses
- Gain access to the “Student Central”
- View Frequently Asked Questions (FAQs)
- View Policies and Procedures

UBSS Mobile

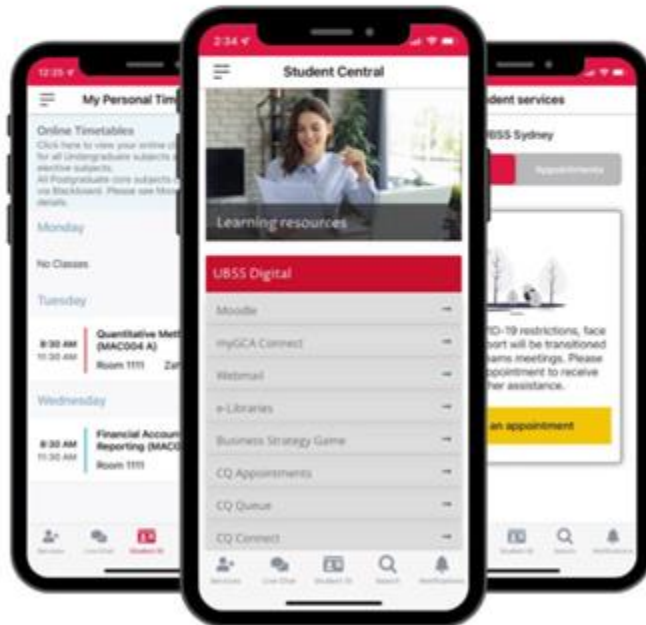
The Official App of UBSS, UBSS Mobile provides access to a range of key information, services and programs in the palm of your hand.



Support Services

New Features

Everything UBSS has to offer is now available to you with a few taps of your phone, from personalised timetables to virtual queuing and more. It's all part of our student-centric approach to streamlining your experience with us at UBSS.



New improved features include:

- Access to MyGCA Connect
- Digital student card

IMPORTANT:

Upcoming events & important dates to be communicated ONLY via the app

Support Services



DIGITAL STUDENT CARD

UBSS digital ID can be used to scan for attendance using QR code or NFC (tap & go) technology.



VIRTUAL APPOINTMENTS

Virtually book from a list of available staff and receive an online meeting link & appointment reminders.



LIVE CHAT

Get instant answers to any questions or concerns via our customer support team.

Download today!



Support Services

CQ Queue Management System

UBSS utilises the [CQ Queue Management System](#) which allows students to:

- Take virtual tickets to join the Student Services queue
- Receive notifications when their ticket is about to be called
- Book appointments to see UBSS staff.

Support Services

State-of-the-Art Online Education Facilities

Lecture Studios live broadcast of a lecture room for a richer and more advanced online student experience. All Lecture studios feature the following technologies:

- High definition automatic tracking cameras.
- High quality dual-channel wireless microphones.
- Dual interactive whiteboards.
- Dual display screens for more effective classroom management.
- Wireless presenter remotes.



Skills Development

Centre for Entrepreneurship

<https://www.ubss.edu.au/centre-for-entrepreneurship/>

Welcome to the Centre for Entrepreneurship (CFE) - disrupting the higher education agenda. Where students have an immediate exposure to highly acclaimed entrepreneurs and organisations, directly involved in business in Australia.

Skills Development

The Business Strategy Game (BSG)

What Is The Business Strategy Game?

***The Business Strategy Game* is an online exercise where class members are divided into teams and assigned the task of running an athletic footwear company in head-to-head competition against companies managed by other class members.**

Your company will also compete online against companies managed by other students from world-renowned universities and business schools around the world.

UBSS students have an outstanding performance and recently one group reached #1 in the world!!

Skills Development

Capstone Project

<https://www.ubss.edu.au/centre-for-entrepreneurship/>

“It is a multi-faceted project that serves as a culminating academic and intellectual experience for students.”



Important Procedures – Subject Selection



Log into your myGCA account **today** and select your subjects.
Visit the UBSS website for more information on **Subject Selection** and **Courses**.

<https://www.ubss.edu.au/subject-selection>

<https://www.ubss.edu.au/courses/>

Step 1: Log into your myGCA student account

Step 2: On your Student Home Page, click on Student Services Online

Step 3: Click on Subject Selection

Important Procedures – Credit and Recognition of Prior Learning

Credit and Recognition of Prior Learning is where you receive recognition for previous study where that study is the same as the course you are going to be doing.

To be eligible for Recognition of Prior Learning (RPL), some conditions need to be met. The previous study must have:

1. Same/similar content
2. Same/similar duration
3. Same/similar level of institution, i.e higher education/university or vocational education at an appropriate level of study.
4. Application must be made by end of Week 2 of the beginning of your first trimester of study.
5. Granting credit for courses that are unrelated to the course for which you are enrolled will not receive the same amount of credit as a related course.



Important Procedures – Credit and Recognition of Prior Learning

How to apply for Recognition of Prior Learning?

Step 1: Log into your myGCA student account

Step 2: On your Student Home Page, click on Student Services Online

Step 3: Click on Support Services and then “Credit and Recognition of Prior Learning”.

Credit is granted for students on an individual basis; based on the UBSS Credit and Recognition of Prior Learning Policy found here: <https://www.ubss.edu.au/policies-and-procedures>

Important Procedures – Paying your Tuition Fees



BPAY – the preferred payment option for UBSS




Pay with BPAY – no merchant fees apply!

You have selected to make a payment.

See below for payment options.

[Click here](#) to view the invoice(s).

<input checked="" type="radio"/> Pay with BPAY	NO MERCHANT FEES - SAVE \$20+ PER SUBJECT	★ Preferred
 Contact your bank or financial institution to make this telephone or internet banking payment from your cheque, savings, debit, credit card or transaction account.		NO PROCESSING FEES
\$ No merchant surcharge fee		<input type="button" value="Select"/>
🕒 Funds received in 1-2 business days		
<input type="radio"/> Pay with Bank Transfer	NO MERCHANT FEES - SAVE \$20+ PER SUBJECT	
<input type="radio"/> Pay with PayPal Account	MERCHANT FEES APPLY - EXTRA \$20+ PER SUBJECT	
<input type="radio"/> Pay with PayPal using a Credit Card	MERCHANT FEES APPLY - EXTRA \$20+ PER SUBJECT	
<input type="radio"/> Pay with Credit/Debit Card	MERCHANT FEES APPLY - EXTRA \$20+ PER SUBJECT	



Important Procedures – Paying your Tuition Fees

How to make a payment?

Step 1: Log into your myGCA student account

Step 2: On your Student Home Page, click on Student Services Online

Step 3: Click on Financial Status

Step 4: On you Account Summary click on Make Payment or Payment and Receipt details and follow instructions.

IMPORTANT 

PAY YOUR FEES

If you do not pay your fees ...

- You will not have access to your MyGCA account
- You will not have access to our online course materials on Moodle
- You cannot take exams
- The system will not record your attendance when you swipe your card
- You **may** be non compliant with the conditions of your student visa
- You may be reported to debt collectors

Important Procedures – Medical Leave

Apply for Medical Leave via MyGCA / ***Student Services Online / Support Services / Approved Leave***
When you visit your Doctor ask for a medical certificate.
Doctors are registered with the Australian government and will have a Medicare Provider Number.

Approved Leave

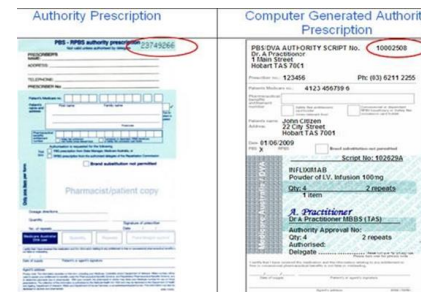
If you wish to take time off from your current study period, you may be able to apply for a leave of absence. If you are an international student with a student visa, you will be subject to student visa conditions and ESOS requirements.

To lodge an application for approved leave, click the Apply Now button.

Apply now

UPLOAD YOUR MEDICAL CERTIFICATE and other documents where applicable.

You must keep the original of all medical documents.
DHA may wish to view the document.



Important Procedures – Refund & Cancellation

The Refund and Cancellation Policy is outlined in your Offer Letter.

For more details refer to:

GCA Refund Policy

<https://www.gca.edu.au/Uploads/files/GCA%20Refund%20Policy%20v12%202019.pdf>

Information on Student Tuition Protection Scheme

<https://www.ubss.edu.au/tuition-protection-service/>

Wellness

At UBSS we focus on all aspects of student wellness which includes wellbeing and safety including sexual assault and sexual harassment.

Any form of

For more information see the following policies:

Critical Incident Policy

- https://www.ubss.edu.au/media/4516/crit_inc_004.pdf

Sexual misconduct Prevention and Response Policy

- https://www.ubss.edu.au/media/4528/sexualmiscon_005.pdf

Wellbeing and Safety Policy

- <https://www.ubss.edu.au/media/4510/mental-health002.pdf>

Student Code of Conduct

<https://www.ubss.edu.au/media/4052/student-code-of-conduct.pdf>

UBSS has a dedicated Wellness Committee and Support Officers they are the first point of contact if you feel unsafe.

Madilina.Tresca@ubss.edu.au Emma.Tran@ubss.edu.au

<https://www.ubss.edu.au/media/4274/wellness-committee-membership-January-2023.pdf>

Counselling

Are you having personal problems? Do you need to talk to someone?

GCA suggests ...

The Sydney University Psychology Clinic

Level 2, Building F (M02F), 94 Mallett Street
Camperdown NSW 2050

Phone: (02) 9114 4343

Information on The Sydney University Psychology Clinic

<https://www.sydney.edu.au/brain-mind/our-clinics/psychology-clinic.html>

OR

Contact [Overseas Student Health Cover \(OSHC\)](#) [Refer Slide 11](#) or call

Lifeline 13 11 14

Beyond Blue 1300 22 4636

Holidays



End of trimester holidays are listed on your **Academic Calendar** available on the **UBSS Student Central website**.

<https://www.ubss.edu.au/academic-calendar/>

If you would like to apply for holidays during your regular study periods you will need to **apply for a deferment** (3 month leave). For more information about this, please see **our Deferment Policy**.

<https://www.ubss.edu.au/policies-and-procedures/?tab=Policies%20and%20Procedures>

Please send all Deferment enquiries to Madilina.Tresca@ubss.edu.au

Places of Worship

There are no prayer rooms on campus.

Please refer to the **UBSS Student Handbook** for places of worship in the Sydney CBD.



Bahá'í



Buddhism



Christianity



Islam



Hinduism



Judaism



Shinto



Sikhism



Zoroastrianism



Taoism

Compliance (DHA)

Department of Home Affairs (DHA)

DHA deals with:

- Students visas
- Student visa holders monitoring

DHA is interested in:

- Your academic progress
- Where you live (via your myGCA account)
- Your employment

Important: Group Colleges Australia / UBSS have a legal responsibility to report students who do not meet the DHA requirements.



Australian Government
Department of Home Affairs

Compliance (DHA)



You choose to apply to the Australian government for a student visa and agree to follow certain rules & conditions to keep your visa – this is called **compliance**

- Achieve over 50% for all your subjects.
- Pay tuition fees on time.

Academic and non-academic intervention strategies are available to you. For more details refer to: **Policies & Procedures** located on the UBSS website. <https://www.ubss.edu.au/policies-and-procedures/>

What are your rights at work?

Know your rights

There are some things you should find out from your employer as soon as possible. This includes:

- your pay rate
- whether you're full-time, part-time or casual (this affects your hours of work, pay rate and leave entitlements)
- your hours of work
- what your job duties will be
- whether there's an award or registered agreement that covers your job (this affects your pay rate, hours of work and other entitlements)
- if there's a probation period for your job.

Know your responsibilities

You have responsibilities as an employee. These include performing the duties of your job, being punctual and reliable, and following any workplace policies, procedures, and health and safety rules.

A new job can give you a lot of opportunities - try to make the most of it. Check with your employer to see how you're performing and look for ways to improve how you work.

For more information on your rights and responsibilities at work, visit the website:

<https://www.fairwork.gov.au/find-help-for/young-workers-and-students>



Academic Integrity

Academic Integrity is valued at UBSS.

Academic misconduct at UBSS is overseen by the **ACADEMIC INTEGRITY COMMITTEE** that will apply penalties and sanctions for misbehavior.

Please ensure you are familiar with the **ACADEMIC MISCONDUCT POLICY** located on the UBSS website:

<https://www.ubss.edu.au/policies-and-procedures>

These are some forms of
Academic Misconduct

Plagiarism	Reproducing the work of someone else without attribution. When a student submits their own work on multiple occasions this is known as self-plagiarism .
Collusion	Working with one or more other individuals to complete an assignment, in a way that is not authorised.
Copying	Reproducing and submitting the work of another student, with or without their knowledge. If a student fails to take reasonable precautions to prevent their own original work from being copied, this may also be considered an offence.
Impersonation	Falsely presenting oneself, or engaging someone else to present as oneself, in an in-person examination.
Contract cheating	Contracting a third party to complete an assessment task, generally in exchange for money or other manner of payment.
Data fabrication and falsification	Manipulating or inventing data with the intent of supporting false conclusions, including manipulating images.

Policies and Procedures

You can find all UBSS Policies and Procedures on our website.

<https://www.ubss.edu.au/policies-and-procedures>

UBSS STUDENT CODE OF CONDUCT

This is the Standard of behaviour UBSS expects of everyone.

UBSS reserves the right to suspend or expel any student who in any way breaches the Student Code of Conduct or any of the associated College Rules.

UBSS Student Code of Conduct Policy

UBSS Grievance and Appeals Policy (Academic) Policy

<https://www.ubss.edu.au/media/1454/ubss-student-code-of-conduct.pdf>

ACADEMIC GRIEVANCES

Students are able pursue academic grievances related to:

- Student Academic Progress
- Assessment
- Curriculum
- Awards in a course of study

<https://www.ubss.edu.au/media/1338/grievance-and-appeals-policy-academic-revised.pdf>

Unique Student Identifier (USI)

What is the Unique Student Identifier (USI)?

To commence studies with UBSS, the Australian government requires all students to have a Unique Student Identification (USI) number. The USI will create a single government identifier for your entire tertiary education journey wherever you study in Australia. This will help simplify information management for students, education providers and the Australian government.

For students who will graduate after 1 January, 2023 the Australian government requires all students to have a Unique Student Identification (USI) number. The USI will create a single government identifier for your entire tertiary education journey wherever you study in Australia. This will help simplify information management for students, education providers and the Australian government.

What do you need to do?

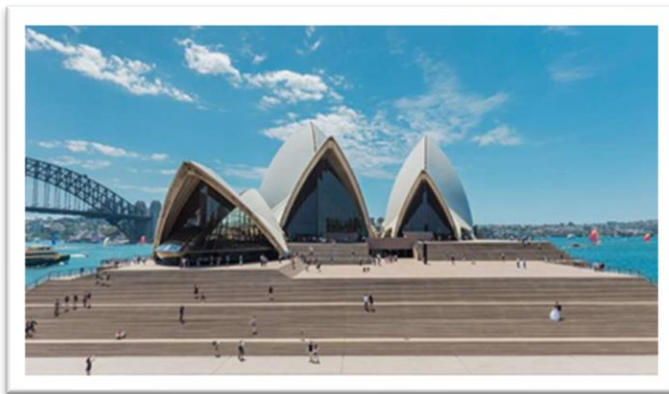
You will need to read and accept the [\(USI\) Terms and Conditions](#) to use the USI portal.
Select the appropriate option below to either supply your previously obtained USI or apply for a new USI.

If you don't have your USI yet, apply for one today at: www.usi.gov.au

Graduation

UBSS Graduation Ceremonies are available for viewing on the UBSS website.
Enjoy!

<https://www.ubss.edu.au/ubss-graduations/> <https://www.sydneyoperahouse.com/>



TAKE NOTE: Venue for future graduation ceremonies will be held at the Sydney Town Hall.

<https://www.cityofsydney.nsw.gov.au/landmarks/sydney-town-hall>

Social Media

Social media is a very important part of the UBSS student experience. We strive to provide our students with high-quality, relevant and useful content at UBSS.

We provide daily content related to Business, Entrepreneurship, Management and UBSS related news.

We invite all students to like and follow our social media accounts, including Facebook, Instagram, LinkedIn and YouTube.



UBSS Australia



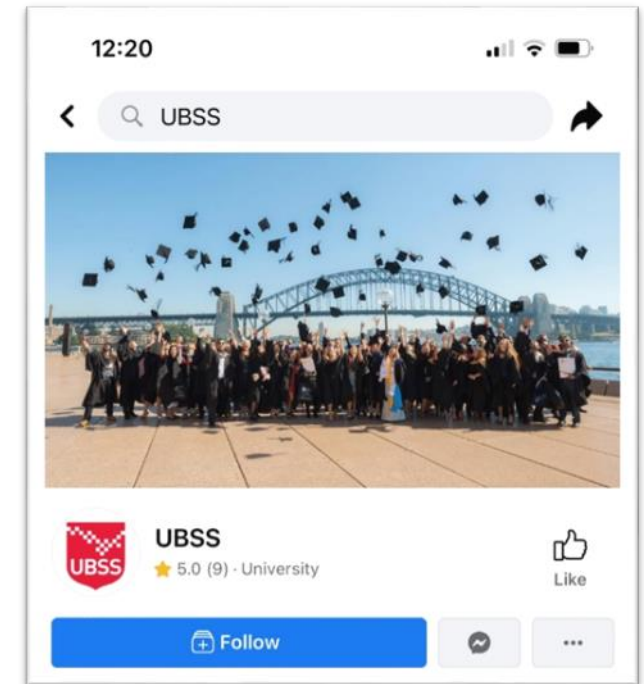
UBSS Australia



UBSS Sydney



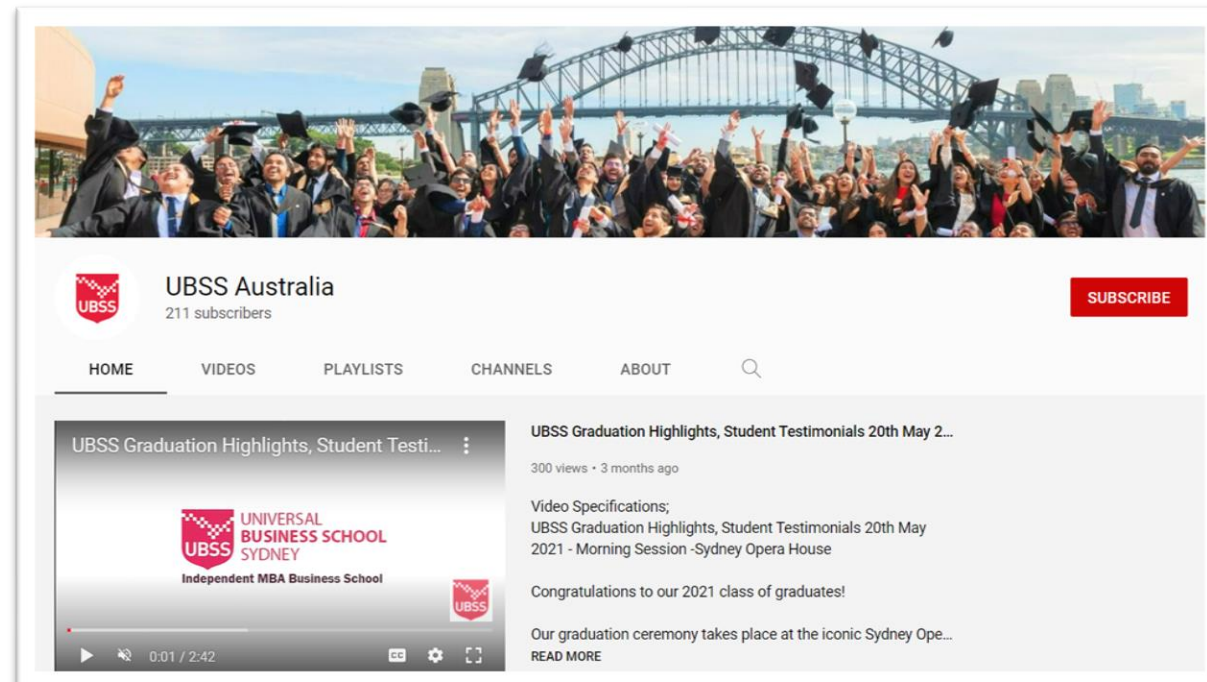
UBSS Australia



UBSS on Youtube

The multimedia age is here and video technology has become a very important tool for motivating, engaging and instructing students and customers alike.

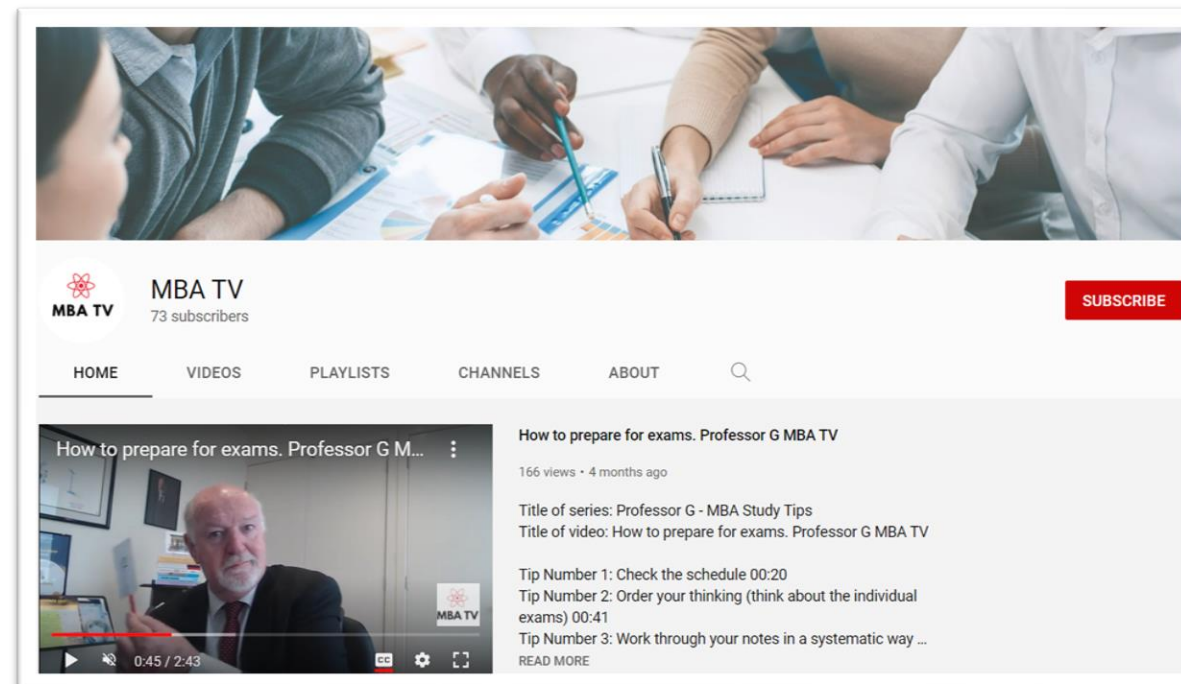
Feel free to subscribe and follow our video content on the UBSS Australia channel on Youtube. Content related to UBSS events, general business, entrepreneurship and management is regularly uploaded.



MBA TV

Another excellent channel to subscribe and follow on youtube is MBA TV.
MBA TV is especially dedicated to MBA students.

MBA TV uploads videos weekly, focusing on MBA related content such as course and subject introductions, study tips and advice and other MBA related information to help students during their MBA studies.



If you have any questions please contact Ms. Madilina Tresca
Madilina.Tresca@ubss.edu.au

Thank you and
Welcome to UBSS!!