

UNDERGRADUATE DEGREES 2022



UNIVERSAL
BUSINESS SCHOOL
SYDNEY®

Independent MBA Business School



Launch your Career!

Undergraduate Degrees 2022

Bachelor of Accounting
Associate Degree of Accounting
Diploma of Accounting

Bachelor of Business
Associate Degree of Business
Diploma of Business



Welcome to UBSS

Student success at UBSS is supported by a world class team of mostly PhD specialised academics and student support staff. We are committed to students seeking to build or further their business leadership and accounting careers, based on an international education with an Australian experience, leading edge innovation and digital technology for those who want to be job ready when they graduate.

Part of our global citizenship is a student body that reflects the multicultural make-up of both the high growth Asia Pacific region and the immediate surrounds of Sydney. The UBSS experience brings together international education, a solid Australian business foundation with colleagues and alumni who will form the basis of your long term friendships and business contacts.

Set in the heart of Sydney's education precinct, UBSS' GCA Campus offers students more than world class education. It is also surrounded by a bustling, cosmopolitan, inner city dining and shopping experience, only metres from a major train station hub. With multiple bus routes also accessing the campus, students are assured of safe and reliable transport options.

We look forward to welcoming you and supporting your career success.



Emeritus Professor Greg Whateley
Deputy Vice Chancellor

***International Education
with an Australian Experience!***



Aerial photo, Sydney CBD



Aerial photo, Melbourne CBD



Why study in Australia?

Australia is a stable, democratic and culturally diverse nation with a highly skilled workforce and one of the strongest performing economies in the world.



Global Recognition

Degrees from Australian schools are recognised all over the world. Graduates from Australian schools are highly sought after by both Australian and international employers.



Growing Destination

Australia is currently the third most popular destination for international students in the English-speaking world, behind the United States and the UK.



Multicultural Society

This diversity of influences creates a cultural environment in Australia that is lively, energised, innovative and outward looking.



Safe Environment

Australia is one of the safest countries in the world. Crime and political unrest are limited and we have low crime rates and strict gun control laws providing a safe environment for international students.



Cost of Living

Australia's standard of living is amongst the highest in the world. Living expenses and tuition costs are considerably lower in Australia than they are in the United States and UK.



Work

Students visiting the country are allowed to work up to 40 hours per fortnight while they are studying in Australia. Working while you study in Australia can help complement your study and living experience.

Why study at UBSS?

Universal Business School Sydney (UBSS) is one of the largest MBA providers in Australia and it is fully accredited by the Tertiary Education Quality and Standards Agency (TEQSA). Choose the specialist Australian business college with accredited, flexible study options that make you indispensable.



Australian Education

Australian tertiary education ranks amongst the best in the world. UBSS is registered as a higher education provider in Australia by the Tertiary Education Quality and Standards Agency (TEQSA).



Experienced Lecturers

Our teaching staff have internationally recognised academic qualifications, professional memberships and recent commercial experience that provide a real-world focus for learning.



Entrepreneurial Focus

With an entrepreneurial focus, UBSS provides a learning environment for the entrepreneurs of the future.



Industry Networks

Stay in touch with industry connections at our purpose-built Centre for Entrepreneurship where UBSS students have an immediate exposure to highly acclaimed entrepreneurs and organisations, directly involved in business in Australia.



Facilities & Resources

The UBSS Sydney CBD Campus is centrally located and features: modern and spacious classrooms, computer labs, interactive whiteboards, e-libraries, state-of-the-art online education facilities, and much more.



Student-Focused

UBSS stands-out as one of the best business schools in Australia, according to government-funded student surveys (qilt.edu.au). At UBSS we excel at providing you with an enriching and satisfying student experience.

Our nationally recognised undergraduate and postgraduate programs prepare you for the challenges of the global business marketplace.

Mission

UBSS launches careers for the entrepreneurs of the future

Motto

"Launch your Career"

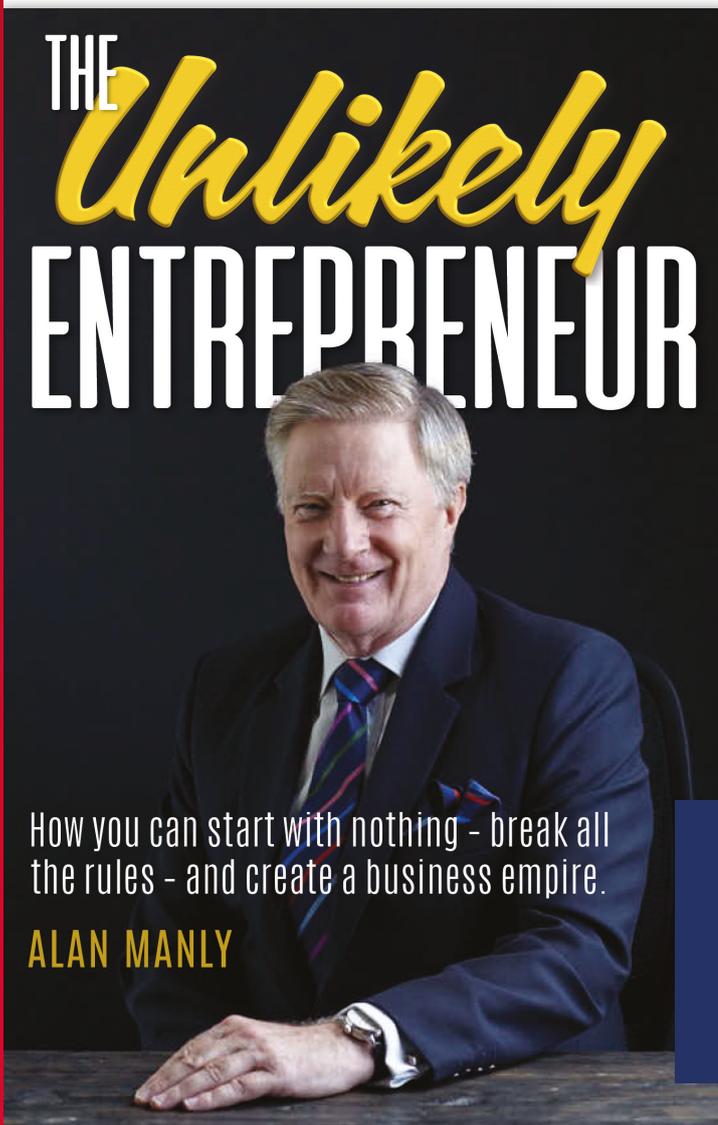
Values

- Delivering the Bachelor of Business, Bachelor of Accounting and MBA with an Australian experience
- Providing a learning environment for the entrepreneurs of the future
- Providing a high level of student support and care to deliver a quality learning space
- Providing access to cutting edge online and classroom education technology for all students
- Ensuring academic excellence and free intellectual inquiry



Entrepreneurial Focus

Our entrepreneurial focus is embodied by our purpose-built Centre for Entrepreneurship (CFE). The brainchild of entrepreneur Alan Manly, the CFE is disrupting business higher education with a hands-on approach, and access to respected entrepreneurs with real life experiences to share.



How you can start with nothing - break all the rules - and create a business empire.

ALAN MANLY

Entrepreneur Profile

Alan Manly is the founder and Managing Director of Group Colleges Australia (GCA), which includes UBSS. He is responsible for the corporate planning and governance of the group of companies. GCA incorporates two Registered Training Organisations, five colleges, offering accredited pathway courses including English Language, Vocational Education, and Higher Education.

Alan is an entrepreneur, innovator, businessman and published author with over thirty years experience in the technology and education industries.

Alan is one of those exceptional entrepreneurs you have never heard of – unheralded – uncelebrated – unlikely – quietly going about the task of creating a viable, thriving business out of thin air. His latest book “The Unlikely Entrepreneur” is a funny, unforgettable, compelling and true story of a man who had none of the qualities considered necessary for an entrepreneur, but was able to amass significant success creating his own business empire. www.alanmanly.com.au

"If you are to compare to an institution run by a government department with one that might have the soul of an entrepreneur, there's a pretty obvious differentiator there. That's what we wish to promote at UBSS."

UBSS CBD Campus

The Sydney UBSS campus is situated in the World Square precinct. Located on 233 Castlereagh Street in Sydney, the Sydney is in the heart of the city conveniently located near shopping venues, restaurants and famous Sydney attractions such as Hyde Park and Darling Harbour. It is easily accessible being a short walk from train and bus station. The UBSS Melbourne campus is located on Swanston Street, right in the centre of Melbourne's CBD and provides our students with a first-hand experience of what it's like to live and work in a bustling business and cultural hub.

Sydney Campus

Level 10, 233 Castlereagh Street
Sydney NSW 2000
Australia

Melbourne Campus

Level 2, 158 Swanston Street
Melbourne VIC 3000
Australia

Features

- Modern spacious classrooms
- Computer labs
- Free printing and copying facilities
- Interactive Whiteboards
- Quiet rooms for studying
- Student Information and IT support services
- Free Wi-Fi

“The CBD is your Campus!”

Facilities and Resources

State-of-the-Art Online Education Facilities

Lecture Studios live broadcast of a lecture room for a richer and more advanced online student experience. All Lecture studios feature the following technologies:

- High definition automatic tracking cameras
- High quality dual-channel wireless microphones
- Dual interactive whiteboards
- Dual display screens for more effective classroom management
- Wireless presenter remotes

Centre for Entrepreneurship (CFE)

Welcome to the Centre for Entrepreneurship (CFE) - disrupting the higher education agenda. Where students have an immediate exposure to highly acclaimed entrepreneurs and organisations, directly involved in business in Australia.

Interactive Whiteboards

UBSS uses cutting edge Interactive Whiteboards technology in its classrooms to maximise the learning potential for students. All classrooms are fitted out with Interactive Whiteboards that allow active student participation, both in class and later, at home.

Moodle

A learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalised learning environments.

E-Libraries

UBSS provides students with access to some of the world's most renowned e-libraries. E-libraries can be accessed from anywhere around the world. All you need is an internet connection.

Blackboard Collaborate

An online virtual classroom where you can engage in lectures and tutorials with your lecturers and tutors, from anywhere via the internet.

Workplace Integrated Learning (WIL)

In line with the focus on graduates being 'workplace ready' UBSS has embarked on a program of developing a number of initiatives in the area of workplace integrated learning (WIL) in order to enhance the experiential learning for students. The initiatives are intended to broaden student understanding of business and accounting theory through practical work based applications. Some of these initiatives include the extensive use of case studies; the introduction of online business simulation competitions; and class presentations of real business cases by executives of prominent Sydney based companies.

Support Services

UBSS is well established with staff, technology-based administration systems and recruitment networks in place to facilitate a quality service and support providing the highest level of service to all stakeholders.

CQ Queue Management System

UBSS utilises the CQ Queue Management System which allows students to take virtual tickets to join the Student Services queue; receive notifications when their ticket is about to be called; and book appointments to see UBSS staff.



Student Services

UBSS has high standards of student support and care to deliver a quality learning experience with an excellent support staff development and leadership. The staff is always committed, engage and inspiring team with the aim to provide a real experience focus for our students welfare.



Student Management System – myGCA

Our cloud-based Student Management System (SMS) is specifically designed to provide a powerful student-centred service that manages the entire student lifecycle from enrolment through to graduation.



UBSS Student Mobile App

UBSS Mobile app is a complete mobile solution that allows you to quickly and easily stay connected to the things that matter. Access popular features of myGCA, quickly connect to your online timetable, check your important notifications, or schedule an appointment with your lecturer or support staff.



Student Satisfaction

Ensuring student satisfaction and promoting a positive student experience has always been a priority at UBSS. All administrative and academic staff work tirelessly to provide high levels of customer service and student support.

UBSS continues to achieve high levels of student satisfaction as per the Student Feedback on Unit (SFUs) results in 2021.

The **Bachelor of Business** is rated 4.5 out of 5.0 by our business students.



Source: UBSS SFUs 2021 (January-December 2021)

The **Bachelor of Accounting** is rated 4.3 out of 5.0 by our accounting students.



Source: UBSS SFUs 2021 (January-December 2021)

For more information on the Student Experience at UBSS, please visit:
www.ubss.edu.au/quality-indicators-for-learning-and-teaching-qilt
www.ubss.edu.au/student-satisfaction-sfus



The Centre for Entrepreneurship (CFE)

The CFE is where the students have an immediate exposure to highly acclaimed entrepreneurs and organisations, directly involved in business in Australia. Fellows of the CFE are subject matter experts in their field, who present to students complementing the business and entrepreneurial material covered in class.

IML Mentoring Program

UBSS has an ongoing commitment to assisting our students to develop and launch their careers. High Achievers students from the MBA are able to gain Affiliate Membership with the Institute of Managers and Leaders (IML) in Australia and New Zealand. This membership will offer our high achieving MBA students the opportunity to enjoy professional networking and to engage with an industry expert in a 4-month mentoring program, specifically designed to help broaden their skills. Additionally, students will gain exclusive invite-only networking opportunities with the Australian business community's thought leaders and decision makers and access to complimentary webinars on the latest leadership topics and trends.



MBA students receiving BSG awards

Business Strategy Game (BSG)

The Business Strategy Game is an online exercise where class members are divided into teams and assigned the task of running an athletic footwear company in head-to-head competition against companies managed by other class members. UBSS also competes online against companies managed by other students from world-renowned universities and business schools around the world.

UBSS students have an outstanding performance and recently one group reached top 50 in the world.

Overview

The Bachelor of Accounting degree provides you with up to date contemporary technical accounting skills. The degree, accredited by CPA Australia, CAANZ and IPA professional accounting bodies equips you, as a professional, with the knowledge, skills and practical application required to integrate into today's modern business arena. In addition to technical skills, the Accounting program provides a broad approach to accounting practice enabling you to understand and appreciate the relationship between the accounting discipline and other key areas of business today, including areas such as entrepreneurship, management and financial decision making, which provides a work ready platform for you to commence your career.

Course Details

Course Code	CRICOS Course Code	Level of Achievement	Subjects Required	Trimesters Required	Years Required
062949M	062949M	Bachelor of Accounting	24	6	3
070346E	070346E	Associate Degree of Accounting	16	4	2
070347D	070347D	Diploma of Accounting	8	2	1

The Bachelor course is recognised in the Australian Qualifications Framework at Level 7. The Associate Degree is recognised in the Australian Qualifications Framework at Level 6. The Diploma course is recognised in the Australian Qualifications Framework at Level 5. A fast-track option is available providing students enrol in twelve (12) subjects per year.

Bachelor degree may be completed in 2 years full-time where Credit Transfer is granted for up to twelve subjects for relevant prior study or as agreed with academic leadership.

International students must enroll in a full-time study load across the three trimesters to ensure they complete within their CoE period.

Teaching Methodology	Assessment Methods	Mode of Study
<p>At UBSS you will acquire skills and knowledge across a broad spectrum of business disciplines.</p> <p>You will learn from specialised academics and industry professionals with years of business experience at senior level from a wide variety of industry and business backgrounds. Areas such as business management accounting, IT for accounting, business entrepreneurship, taxation law, corporate accounting and business ethics will be brought to life in the lecture room through an experiential learning approach.</p>	<p>The assessment methods centre on practical application of key technical and business skills including, use of computer-based accounting systems and simulation programs, work integrated learning projects including relevant case studies and invigilated exams.</p>	<p>Face to face</p>



ACCREDITED PROGRAM



INSTITUTE OF PUBLIC ACCOUNTANTS



CHARTERED ACCOUNTANTS AUSTRALIA • NEW ZEALAND

Course Sequence

Year 1

Subject Code	Subject Name	Credit Points	
Trimester 1			
BAP12	Accounting for Business	3 per subject	
BAS22	Advanced Business Communication		
BAC11	Information Technology for Accountants		
BAC21	Corporate Strategy		
Trimester 2			
BBM265	Organisational Behaviour		
BAP53	Corporate Finance		
BAP11	Principles of Accounting		
BAS11	Business Economics		

Exit Point – Diploma of Accounting 070347D

Year 2

Subject Code	Subject Name	Credit Points	
Trimester 3			
BBC131	Business Law	3 per subject	
BAP22	Management Accounting		
BAP61	Stakeholder Values & Ethics		
BAP62	Issues in Financial Reporting		
Trimester 4			
BAS51	Dimensions of the Knowledge Society		
BAC31	Company and Associations Law		
BAP71	Accounting Information Systems		
BAP31	Taxation Law and Practice 1		

Exit Point – Associate Degree of Accounting 070346E

Year 3

Subject Code	Subject Name	Credit Points	
Trimester 5			
BAP51	Taxation Law and Practice 2	3 per subject	
BAC51	Cost Management		
BBM310	Innovation and Entrepreneurship		
BAP32	Corporate Accounting		
Trimester 6			
BAC61	Capstone Project		
BAP41	Auditing & Assurance		
BAP42	Financial Statements & Investment Analysis		
BAP21	Financial Accounting Theory		

Exit Point – Bachelor of Accounting 062949M

Overview

The Bachelor of Business degree prepares students for a career in business. It focuses on the challenges companies face and provides students with knowledge and concepts to overcome the issues faced by the business world.

Course Details

Course Code	CRICOS Course Code	Level of Achievement	Subjects Required	Trimesters Required	Years Required
068409B	068409B	Bachelor of Business	24	6	3
068407D	068407D	Associate Degree of Business	16	4	2
068410J	068410J	Diploma of Business	8	2	1

The Bachelor course is recognised in the Australian Qualifications Framework at Level 7. The Associate Degree is recognised in the Australian Qualifications Framework at Level 6. The Diploma course is recognised in the Australian Qualifications Framework at Level 5.

A fast-track option is available providing students enrol in twelve (12) subjects per year.

Bachelor degree may be completed in 2 years full-time where Credit Transfer is granted for up to twelve subjects for relevant study or as agreed with Program Directors.

International students must enrol in a full-time study load across the three trimesters to ensure they complete within their CoE period.

Teaching Methodology	Assessment Methods	Mode of Study
<p>Graduates will learn practical skills in strategic management, leadership, innovation and entrepreneurship and change management. These important skills, delivered through an integrated range of subjects, support successful personal and business development.</p>	<p>Knowledge gained will be applied through the use of real-life case studies that involve individual projects and group work.</p> <p>A capstone project in the final trimester allows students to harness all knowledge gained to compete in an international business simulation project.</p>	<p>Face to face</p>



Course Sequence

Year 1

Subject Code	Subject Name	Credit Points	
Trimester 1			
BAS22	Advanced Business Communication		
BBM123	Management Principles		
BAC21	Quantitative Methods		
BAP12	Accounting for Business		
Trimester 2			
BAS11	Business Economics		
BAS121	Marketing Fundamentals		
BHR372	Managing Employee Relations		
BAP11	Principles of Accounting		

Year 2

Subject Code	Subject Name	Credit Points	
Trimester 3			
BBM265	Organisational Behaviour		
BBM222	Human Resource Management		
BBC131	Business Law		
BBM241	Operations Management		
Trimester 4			
BBM351	Project Management		
BAP352	Risk Management		
BBM221	Marketing Management		
BBC251	Management Information Systems		

Year 3

Subject Code	Subject Name	Credit Points	
Trimester 5			
BHR103	Strategic Management		
BHR331	Team Leadership & Change Management		
BBM361	International Business Management		
BBM331	e-Business Management		
Trimester 6			
BBE351	Ethics & Social Responsibility		
BAC61	Capstone Project		
BBM310	Innovation and Entrepreneurship		
BBM311	Corporate Entrepreneurship, Leadership and Sustainability		

Entry Requirements

Admission to all courses offered by UBSS at AQF Levels 5-7 (Diploma, Associate Degree and Bachelor degree, respectively) require the completion of:

The NSW Higher School Certificate (or equivalent) with an ATAR of 67.95

OR

Completion of an accredited Australian Vocational Education qualification recognised at AQF level 5 (Diploma) or above

OR

Completion of overseas university qualifications at Bachelor degree level or higher

In addition, applicants who have not completed a minimum of an AQF Level 5 (Diploma) level qualification in Australia must prove adequate English language proficiency by obtaining:

PTE score of 47 or equivalent

OR

IELTS Score of 6.0 or equivalent

Course Credit

UBSS may grant exemptions on subjects previously undertaken by students through another Registered Training Provider. Course Credit requires students to provide certified copies of certificates and transcripts. The assessment process may take up to 5 working days.

For more information about our Course Credit please email: info@gca.edu.au.

Pathway Options

Graduates who plan to go further after completing a Bachelor of Accounting or Bachelor of Business, would be eligible for entry into our MBA Program at Universal Business School Sydney (UBSS).

Student Welfare

We have a team of dedicated Student Services staff who are there to assist students with their orientation to UBSS. They can help with general enquiries and those specific to:

- Payment of fees
- Subject selection
- Visa
- Homestay arrangements
- Living in Sydney

Intake Dates

UBSS has three (3) intakes per year that provide flexibility for new students. Each trimester accepts new students at UBSS.

The UBSS Trimesters are:

- Trimester 1 commences **January**
- Trimester 2 commences **May**
- Trimester 3 commences **August**

New students must ensure they are available to attend the orientation prior to the commencement of trimester. The commencement of trimester is when teaching commences at UBSS.

Further Information

For further information about UBSS including subjects, admission requirements, credit transfer, trimester dates, fees and charges, etc., visit our website: www.ubss.edu.au.



How to Enrol

GCA Admissions Centre

The GCA Admissions Centre processes all applications for admission to Universal Business School Sydney (UBSS).

The Admissions Centre is committed to providing excellent service to its applicants as well as all partner education agents.

Admission Procedure

To enrol in any UBSS courses, please complete the enrolment form and submit it via email to: info@gca.edu.au

Enrolment forms are downloadable from: www.ubss.edu.au

Before you submit your application, please ensure that:

- You know which program you want to study, and which date you want to start
- You have electronic copies of your passport, certificates of completion and academic transcripts, which you will need to attach to your online application

You will be contacted by one of our admissions staff after submitting your application. Successful applicants will receive a letter of offer from our admissions centre which includes your course information and course fees.

A Confirmation of Enrolment (CoE) will be issued upon receiving your fees. The Confirmation of Enrolment is required if you are outside Australia and intend to apply for a student Visa. Please be aware that the processing of your Visa may take 6 weeks or more.

Important Note

Please be advised that any school dependents accompanying international students to Australia may be required to pay full fees if they are registered in either a government or non-government school.



APPLY NOW!



Testimonials

The student's journey at UBSS develops leadership qualities & specialised skills to unlock career potential.



USMAN SINDHU - *Pakistan*
Master of Business Administration (MBA)

"UBSS offered me the best value for my money as a student. I completed my MBA in August 2017 from UBSS. The best thing about UBSS was the direct teacher & student interaction. The teachers are highly qualified, have industry experience, and are the best in their areas. I would recommend my family and friends to pursue their studies at UBSS because it offers the best value for money and quality education with the Australian experience."

CINDY BANDA - *Philippines*
Master of Business Administration (MBA)

"The teachers and staff are very encouraging in terms of student development both academically and socially. The staff are very responsive and prompt in catering to everyone's needs."



SHERWIN JAY IAN MANALANG - *Philippines*
Bachelor of Accounting

"Facilities and resources at UBSS are world-class. As a business school, they provide facilities with cutting edge technology and can easily adapt to extreme changes in any situation such as during this COVID-19 pandemic. UBSS was one of the pioneers in Sydney to action and implement online learning without jeopardising the quality of education being delivered."



We look forward to welcoming you at UBSS!

For more information about UBSS please visit our website

www.ubss.edu.au

Follow us on social media for daily news about business, accounting,
markets, entrepreneurship and everything about UBSS.





UNIVERSAL BUSINESS SCHOOL SYDNEY®

Independent MBA Business School

Higher Education

Master of Business Administration (MBA)

Bachelor of Business

Bachelor of Accounting*

*CPA, CA and IPA Accredited



Group Colleges Australia

Launching Careers For Over 30 Years

UBSS is a registered, private higher education provider and its courses are accredited by the Australian Tertiary Education Quality & Standards Agency (TEQSA).

UBSS is a member of Group Colleges Australia Pty Ltd
CRICOS Provider Code 02571D ABN 11 085 429 732



Australian Government
Tertiary Education Quality and Standards Agency



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